

Chapter IV: Norms set by RCO for the discharge of its functions:

S.No.	Case initiated by	Category		
		Most imp.	Important	General
		Time limit for disposal of case		
1.	Assistant	24 hrs.	Two days	Seven days
2.	Section Officer	24 hrs.	Two days	Seven days
3.	JDI/CAO/ARC	24 hrs.	Two days	Seven days

Officers and staff have to discharge their duties as per norms set by the Government of Gujarat.