

## CHAPTER – V

**Rules, Regulations, instructions, Manuals and records, held by it or are under its control or used by its employees for discharging its functions:**

- (1) Rules of Business – 1990.
- (2) Govt. Instructions / orders issued by the Govt. under Rules of Business.
- (3) Gujarat Financial Powers (Delegation) Rules – 1998.
- (4) Gujarat Civil Services Rule for classification & Recruitment Rules 1971.
- (5) Gujarat Civil Services (Discipline and Appeal) Rules 1971.
- (6) Gujarat Civil Services (Conduct) Rules – 1971.
- (7) Gujarat State Budget Manual.
- (8) Departmental Examination Rules.
- (9) All India Civil Services Rules – like - Leave Rules-1955, Discipline and Appeal Rules - 1969.
- (10) Contingent Expenditure Rules
- (11) Gujarat Civil Services Rules (Leave) (LTC & Traveling Allowance) (Pay) (Advances) rules- 2002 issued by the Finance Department.
- (12) All Government Resolutions(GRs) are followed in the decision making process.

