

Chapter-VI

STATEMENT OF THE CATEGORIES OF DOCUMENTS THAT ARE HELD BY IT OR ARE UNDER ITS CONTROL:-

All the official records/files etc. are kept with the concerned branches and updated time to time on the basis of Rules/conditions shown in the Chapter-V.

Information under Section 4 (1) (b) (vi) RTI Act 2005

Statement of the categories of documents that are held by it or are under its control:-

1. Personal and Service records of the Employees of the RC Office and Gujarat Bhawan.
2. Maintenance records of the Office at Gujarat Bhawan, 11 Kautilya Marg, Chanakyapuri, New Delhi-110021.
3. Ministry wise proposals that are to be followed up.
4. Tour programme of VVIPs
5. Reservation details.
6. Purchase of goods and services for running the office at Gujarat Bhawan, 11, Kautilya Marg, Chanakyapuri, New Delhi 110021, and office at 3rd floor, Baba Khadak Singh Marg, New Delhi.
7. Records pertaining to liaison with various Embassies, other organizations.
8. Log books in respect of official vehicles.

Information under Section 4 (1)(b) (vii) RTI Act2005 :

Particulars of any arrangement that exists for consultation with, or representation by members of the public in relation to formulation of its policy or implementation thereof :

No
arrangement
exists
For
consultation
with or
representation
by, the
members
of the
public in
relation to

Information under Section 4 (1)(b) (viii) RTI Act2005 :

Statement of the Bards, Councils, Committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advice, and as to whether meetings of those Boards, Councils, Committees and other bodies are open to the public, or the minutes of such meetings are accessible for public :

No Board, Councils, Committees etc exist in RC Organization.
The formulation of policy or implementation thereof

