

TENDER NO. RC/GB/Civil/081/2018

Cost of Tender: - ₹ 900/-

Tender ID : [298785](#)

Dated: 23.02.2018

TENDER DOCUMENT

NAME OF WORK

Annual Contract for cleaning & disinfecting of PVC over head & underground R.C.C. water storage tanks, grease chambers and sewer line including manholes at Gujarat Bhawan, New Delhi

Sale of Tender	Date	Time
Last Date for submission of Financial Bid	15.03.2018	17.30 hrs.
Last Date of receipt of Technical Bid	16.03.2018	14.30 hrs.
Opening of Technical Bids	16.03.2018	15.00 hrs.
Opening of Financial Bids	After approval of Technical Bids	

**Office of the Resident Commissioner
Government of Gujarat
Gujarat Bhawan
11, Kautilya Marg, Chanakyapuri
New Delhi-110 021
Tele - 46273200/ 8700**

TENDER SUBMISSION FORM
(to be submitted on Company's letter head)

Dated: _____

To,

Chief Administrative Officer,
O/o the Resident Commissioner,
Govt. of Gujarat, Gujarat Bhawan,
11, Kautilya Marg, Chanakyapuri,
New Delhi – 110 021

Name of Work: Annual Contract for cleaning & disinfecting of PVC over head & underground R.C.C. water storage tanks, grease chambers and sewer line including manholes at Gujarat Bhawan, New Delhi.

Sir,

I/We _____ the undersigned declare that: -

1. I/We have inspected the site & read the entire terms & conditions of the tender documents which shall form part of the contract agreement and shall abide by the conditions/clauses conditioned therein.
2. I/We hereby unconditionally accept the tender conditions of tender documents in its entirety for the above noted work.
3. Our tender shall be valid for a period of **30 days** from the date fixed for the tender submission deadline.
4. If our tender is accepted, I/We commit to submit a performance security in accordance with the tendering document.
5. I/We also declare that Govt. of India or State Govt. or any other Public Sector Organization has not declared us ineligible or black-listed us on charges of engaging in corrupt fraudulent, collusive or coercive practices or any failure/ lapses of serious nature.
6. I/We declare that all the information and the documents submitted by us are true, genuine and valid.
7. The required Earnest Money for the work is enclosed herewith.

Details of Demand Draft for Earnest Money Deposit:

DD Amount ₹ _____ D.D. No. _____ Date _____

Name of Bank _____

Yours faithfully,

(Signature of the tenderer
with rubber stamp)

Government of Gujarat
Office of the Resident Commissioner

Gujarat Bhawan
11, Kautilya Marg, Chanakyapuri
New Delhi-110 021

NOTICE INVITING TENDERS

Name of Work: Annual Contract for cleaning & disinfecting of PVC over head & underground R.C.C. water storage tanks, grease chambers and sewer line including manholes at Gujarat Bhawan, New Delhi.

Gujarat Bhawan is a VVIP Government Guest House responsible for providing boarding, lodging and other related services to the constitutional authorities, Senior Officers and Public Representatives during their visit to Delhi. It has well organized rooms, lounge, restaurants and banquet hall for providing the required facilities to the guests.

2. **Scope of work:** - Cleaning & disinfecting of PVC over head & underground R.C.C. water storage tanks, grease chambers and sewer line including manholes for one year at Gujarat Bhawan, New Delhi.

3. (a) Sealed Technical Bids along with EMD duly filled in as per the instructions in the Tender Documents should be addressed to the Chief Administrative Officer (C.A.O.), Office of the Resident Commissioner, Government of Gujarat, Gujarat Bhawan, 11-Kautilya Marg, Chanakyapuri, New Delhi - 110 021 and must reach by 14.30 hrs. on 16.03.2018.

(b) Financial bids have to be submitted through e-tendering process on line upto 17.30 hrs. on 15.03.2018 at site <https://gad.nprocure.com>. In no case, financial bids would be received and accepted on paper. Financial bids would be opened in respect of the bidders whose technical bids are found acceptable by the committee constituted for this purpose. The decision of this committee shall be final and binding.

4. The bidding documents shall be downloaded from the site <https://gad.nprocure.com> or www.gujaratbhawan.com. Those bidders who download the bidding documents from the website should furnish the Tender Cost of ₹ 900/- (Rupees Nine Hundred only) through Bank Draft/ Pay Order in favour of "**Resident Commissioner, Government of Gujarat, New Delhi**" along with the Bidding Documents and EMD.

5. The Technical Bids shall be opened in the Conference Room of Gujarat Bhawan, New Delhi at 15.00 hours on 16.03.2018 in the presence of such bidders who may wish to be present. The financial bids of only those bidders who's Technical Bids are accepted shall be opened in the presence of representatives of technically qualified tenderers who chose to be present. The Competent Authority reserves the right to reject any or all the bids without assigning any reason and the decision of the Competent Authority, The Resident Commissioner, shall be final and binding.

BRIEF INFORMATION ON TENDER DOCUMENT

Cost of Tender Document	:	₹ 900/- (Rupees Nine Hundred only)
Last Date and Time of submission of Technical Bids	:	16.03.2018 upto 14.30 hrs.
Date of Opening of Technical Bids	:	16.03.2018 at 15.00 hrs.
Last Date and Time of filling online Financial Bids	:	15.03.2018 upto 17.30 hrs.
Date of Opening of Financial Bids	:	After approval of Technical Bids.
Estimated Cost of the work	:	₹ 7,33,600/-.
Period of completion of work	:	One year
Earnest Money Deposit	:	₹ 7,400/- (Rupees Seven Thousand Four only) in the form of Demand Draft/ Pay Order in favour of “Resident Commissioner, Government of Gujarat, New Delhi.
Validity of Tendered Bid	:	90 Days.
Performance guarantee/ Security Deposit amount from the successful Tenderer	:	5% of tendered amount.
Contact person for clarification, if any.	:	Shri V.K. Gupta, D.E.E. (Civil) 011-46273213, e-mail: - dee.civil@gujaratbhawan.com Shri Jagbir Singh, Accounts Officer (Works) 011-46278726 e-mail: - accounts@gujaratbhawan.com

INSTRUCTIONS TO THE TENDERER

1. 1. Mode of Submitting Tender :

- 1.1 Bidders can download the tender document free of cost from the website.
- 1.2 The tenders shall be submitted in Electronic format only on online Web-site www.nprocure.com till the date & time for submission.
- 1.3 Offers in Physical form will not be accepted in any case.
- 1.4 Bidders who wish to participate in online tenders will have to procure/ should have legally valid **Digital Certificate (Class-III) with Singing and Encryption** as per Information Technology Act-2000 using which they can sign their electronic bids. Bidders can procure the same from any of the license certifying Authority of India are as mentioned under :
- 1.5 Please upload the required documents in black/ white resolution with 75 – 100 DPI only.
- 1.6 Incomplete and/ or illegible document will not be considered, and in absence of such document tender/ bid will be considered as NON – RESPONSIVE.

2. GENERAL INSTRUCTIONS

- 2.1 For the Tendering/ Tender Document purposes, 'The Resident Commissioner, Government of Gujarat, Gujarat Bhawan', New Delhi shall be referred to as 'Client' and the Tenderer/ Successful Tenderer shall be referred to as 'Contractor' and/ or Tenderer.
- 2.2 While all efforts have been made to avoid errors in the drafting of the tender documents, the Tenderer is advised to check the same carefully. No claim on account of any errors detected in the tender documents shall be entertained.
- 2.3 Each page of the Tender Documents must be stamped and signed by the person or persons submitting the Tender in token of his/ their having acquainted himself/ themselves and accepted the entire tender documents including various conditions of contract. Any Tender with any of the Documents not so signed is liable to be rejected at the discretion of the Client. **NO PAGE SHOULD BE REMOVED/ DETACHED FROM TENDERING DOCUMENTS.**
- 2.4 The Tenderer shall attach the copy of the authorization letter/ power of Attorney as the proof of authorization for signing on behalf of the Tenderer.
- 2.5 All Tenderers are hereby explicitly informed that conditional offer or offers with deviations from the conditions of Contract, the tenders not meeting the minimum eligibility criteria, Technical Tenders not accompanied with EMD of requisite amount/ format, or any other requirements, stipulated in the tender documents are liable to be rejected without any notice.
- 2.6 The Tendering Company should be a legally constituted entity, registered under the Companies Act, 1956.
- 2.7 The parties to the Tender shall be the 'Tenderers' (to whom the work has been awarded) on the one part and the Resident Commissioner, Government of Gujarat, New Delhi on the other part.

2.8 The requirement/execution of the work is indicative as mentioned in Schedule of Quantity and may deviate or change at the sole discretion of the client upto the permissible deviation limit.

3. MINIMUM ELIGIBILITY CRITERIA

The following shall be the minimum eligibility criteria for Tenderers: -

- (a) **Legally valid entity:** The Tenderer shall necessary be a legally valid entity either in the form of a Limited Company or a Private Limited Company registered under the Companies Act, 1956/ Partnership or Proprietary concern. A proof in support of the legal validity of the Tenderer shall be submitted.
- (b) **Registration:** The Tenderer should be registered with the CPWD, MES, Railways, PWD of a state, DDA, MCD, NDMC, PSU etc.
- (c) **Experience:** The Tenderer should have experience in the similar field as indicated in the tender documents in reputed Organizations, Hotels, Guest Houses, Embassies and High Commissions etc. and should have completed one similar work of value not less than 80% **OR** two similar works of 60% **OR** three similar works 40% of the estimated cost during the last three consecutive years.

3.1 Documents in support of the Minimum Eligibility Criteria

In proof of having fully adhered to the minimum eligibility criteria mentioned above, the following documents must be attached with the Tender:

- 3(a) : attested copy of Certificates of Incorporation issued by the respective registrar of firms/ companies.
- 3(b) : attested copies of PAN.
- 3(c) : Attested copy of Goods & Services Tax (GST) Valid Registration Number of the Agency/firms.
- 3(d) : attested copy of experience certificates for completed contracts/ ongoing contracts issued by respective clients. The Tenderer has to submit the relevant work experience Certificates during the last 3 years.
- 3(e) : attested copy of the audited balance sheets, profit and loss account and IT Returns for the completed three preceding financial years.

4. EARNEST MONEY DEPOSIT:

- 4.1 This tenders should be accompanied with Earnest Money Deposit (E.M.D.) of ₹ 7,400/- (Rupees Seven Thousand Four only) in the form of Demand Draft/ Banker's Cheque/ Pay Order of any nationalized bank in favour of "**Resident Commissioner, Government of Gujarat, New Delhi**" valid for 3 months.
- 4.2 The tenders without Earnest Money shall be summarily rejected.
- 4.3 The tender security (EMD) may be forfeited:
 - (i) If the Tenderer withdraws his tender during the period of tender validity specified by the Tenderer in the tender form; or
 - (ii) In case of successful Tenderer, if the Tenderer
 - (a) fails to sign the contract in accordance with the terms of the tender document.

- (b) fails to furnish required performance security in accordance with the terms of Tender document within the time frame specified by the client.
- (c) fails or refuses to honour his own quoted prices for the services or part thereof.

5. VALIDITY OF TENDERED BID

- 5.1 Tenders shall remain valid and open for acceptance for a period of **90 days** from the last date of submission of Tenders.

6. PREPARATION OF TENDER

- 6.1 Tender should be prepared as per the instructions given in the Tender Document along with all required information, documents in support of the minimum eligibility criteria, Valid EMD of requisite amount.

Documents comprising the Tender:

- (a) Technical Bid Submission Form duly signed and printed on Company's letter head along with all the necessary documents.
- (b) Tender Document signed and stamped on each page.
- (c) Contact Details Form duly filled in, signed and stamped. Earnest Money Deposit of ₹ 7,400/- (Rupees Seven Thousand Four only).
- (d) All attested supporting documents in proof of having fully adhered to minimum eligibility criteria.

7. SUBMISSION OF BID

- 7.1 The Tenderer shall submit his Technical Bid in a sealed envelope duly super scribed, **"TENDER FOR CLEANING & DISINFECTING OF UNDERGROUND & OVER HEAD TANKS"**.
- 7.2 The Technical Bid shall be submitted to Office of the Chief Administrative Officer, Government of Gujarat, Gujarat Bhawan, 11-Kautilya Marg, Chanakyapuri, New Delhi - 110 021 reach by 16.03.2018 upto 14.30 hrs.
- 7.3 Tender must be received in the office at the address specified above not later than the date and time stipulated in the notification. No tender shall be accepted after the aforesaid date and time. However, the Competent Authority i.e. The Resident Commissioner, Government of Gujarat reserves right to extend the date/ time for receipt of Tender, before opening of the Tender.

8. TECHNICAL BID OPENING PROCEDURE

- 8.1 The Technical Bid shall be opened on 16.03.2018 at 15.00 hours in the Conference Room of Gujarat Bhawan, New Delhi in the presence of such tenderer who may wish to be present or their authorized representatives.
- 8.2 A letter of authorization shall be submitted by the Tenderer's representative before opening of the Tender.
- 8.3 The date fixed for opening of Technical/ Financial Bid, if subsequently declared as holiday by the Government, the tenders will be opened on next working day with time and venue remaining unaltered.

9. FINANCIAL BID OPENING PROCEDURE

9.1 The Financial Bids of all technically qualified Bidders shall be opened on the appointed date and time in the presence of the qualified bidders/ their authorized representatives, who choose to be present at the time of opening of the financial bids

10. RIGHT OF ACCEPTANCE

10.1 Resident Commissioner, Government of Gujarat, New Delhi reserves all rights to reject any tender including of those tenderers who fail to comply with the instructions without assigning any reason whatsoever and does not bind itself to accept the lowest or any specific tender. The decision of the Competent Authority in this regard shall be final and binding.

10.2 Any failure on the part of the Tenderer to observe the prescribed procedure and any attempt to canvass shall render the Tenderer liable for rejection.

10.3 The Competent Authority reserves the right to award any or part or full contract to any successful tenderers at its discretion and this will be binding on the Tenderers.

10.4 The Resident Commissioner, Government of Gujarat, New Delhi may terminate the contract if it is found at any stage that Contractor is black listed on previous occasion by any institution.

11. LETTER OF ACCEPTANCE.

11.1 After determining the successful evaluated Tenderer, Client shall issue a Letter of Acceptance (LoA).

11.2 The issuance of the Letter of Acceptance to the Tenderer shall constitute an integral part of the contract and it will be binding on the contractor.

12. RETURNING OF EARNEST MONEY DEPOSIT

12.1 The Earnest Money Deposit of the unsuccessful tenderers shall be returned after opening of financial bid of the Tender. No interest will be payable.

13. PERFORMANCE GUARANTEE (SECURITY DEPOSIT)

13.1 The successful tenderer will deposit 5% Performance security of tendered amount in the form of TDR/ FDR pledged in favour of "**Resident Commissioner, Government of Gujarat, New Delhi**" from any Nationalized Bank within 7 days of the acceptance of the LoA for a tenure of 18 months. The performance security can be forfeited by order of the competent authority i.e. Resident Commissioner, Government of Gujarat, New Delhi in the event of any breach of negligence or non-observance of any terms/ condition of contract or for unsatisfactory performance or for non-acceptance of the work order. The Security Deposit will be retained until all disputes, if any between both the parties have been settled to the entire satisfaction of the Competent Authority. Security deposit which shall be got extended to cover the defect liability period of one month after completion of the work. The EMD deposited at the time of tendering will be returned after submission of the Security Amount. The Security Deposit will be retained until all disputes, if any between both the parties have been settled to the entire satisfaction of the Competent Authority.

13.2 **Recovery from Security Deposit** : If during the term of this Contract the Contractor is in default of the due and faithful performance of its obligations under this Contract, or any damage caused during the service or any other outstanding dues by the ways

of fines, penalties and recovery of any other amounts due to it, the Competent Officer shall, without prejudice to its other rights and remedies hereunder or at the Applicable Law, be entitled to call in, retain and appropriate the Security Deposit. Nothing herein mentioned shall debar the Competent Officer from recovering from Contractor by a suit or any other means any such losses, damages, costs, charges and expenses as aforesaid, in case the same shall exceed the amount of the Security Deposit.

14. SIGNING OF CONTRACT AGREEMENT

- 14.1 The successful tenderer shall enter into contract and shall execute and sign the Contract Agreement in accordance with the Articles of Agreement on a non judicial stamp paper of ₹ 50/- to be obtained by the successful tenderer.
- 14.2 The competent authority of the Client shall sign the Contract agreement and return a copy of the same to the successful tenderer.

15. RIGHT TO INSPECTION

The Competent authority or his/ her subordinates shall have unabridged right to inspect and supervise the day-to-day operations of the contractor to ensure maintenance of high quality standards conformity to the Contract specifications.

16. SUBLETTING

The whole work included in the contract shall be executed by the contractor and shall not be directly transferred, assigned or sublet or any part thereof.

17. PAYMENT TERM

R/A bill shall be paid after completion of every cycle of the work.

18. COMPENSATION FOR DELAY

If the contractor fails to complete the work within a stipulated period to be mentioned in the each cycle of work, a penalty @ 5% of contract value per week of delay or part thereof shall be levied subject to a maximum of 10% of contract value.

19. TIME & EXTENSION OF DELAY

The time allowed for execution of the works as specified in the tender document or the extended time in accordance with these conditions shall be the essence of the contract. The execution of the works shall commence from the 7th day after issue of LoA or from the date of handing over of the site whichever is later. If the contractor commits default in commencing the execution of the work as aforesaid, the Earnest Money & Performance Guarantee/ Security Deposit submitted by the contractor shall be forfeited.

20. TAXES AND DUTIES

The rates quoted by the tenderer, shall be firm and exclusive of Goods & Service Tax.

21. MATERIALS & MANDATORY TESTS

The contractor shall, at his own expense, provide all materials, required for the works. The contractor shall, at his own expense and without delay, supply to the Dy. Executive Engineer samples of the materials to be used on the work and shall get these approved in advance. All such materials to be provided by the contractor shall be in conformity with the specifications laid down or referred to in the contract. The

Engineer In-charge shall, within three days of supply of samples, intimate to the contractor, whether samples are approved him or not. If samples are not approved, the contractor shall, forth with arrange to supply fresh samples. When materials are required to be tested in accordance with specifications, approval of the Engineer In-charge shall be issued after the test results are received.

22. CONTRACTOR'S LIABILITY

If the contractor or his working people or servants shall break, deface, injure or destroy any part of building in which they may be working, or any building, road, road kerb fence, enclosure, water pipe, cables, drains, electric or telephone post or wires, trees, grass or grass land, or cultivated ground contiguous to the premises on which the work or any part is being executed, or if any damage shall happen to the work while in progress, from any cause whatever or if any defect, shrinkage or other faults appear in the work within six months after a certificate final or otherwise of its completion shall have been given by the Dy. Executive Engineer as aforesaid arising out of defect or improper materials or workmanship the contractor shall upon receipt of notice in writing on that behalf make the same good at his own expense or in default the Dy. Executive Engineer cause the same to be made good by other workmen and deduct the expense from any sums that may be due or at any time thereafter may become due to the contractor, or from his security deposit or the proceeds of sale thereof or of a sufficient portion thereof. The security deposit of the contractor shall not be refunded before the expiry of six months, after the issue of the certificate final or otherwise, of completion of work, or till the final bill has been prepared and passed whichever is later. Provided that in the case of road work, if in the opinion of the Dy. Executive Engineer half of the security deposit is sufficient, to meet all liabilities of the contractor under this contract, half of the security deposit will be refundable after six months and the remaining half after twelve months of the issue of the said certificate of completion or till the final bill has been prepared and passed whichever is later.

In case of Maintenance and Operation works of E&M services, the security deposit deducted from contractors shall be refunded within one month from the date of final payment or within one month from the date of completion of the maintenance contract whichever is earlier.

23. DEVIATIONS/VARIATIONS EXTENT & PRICING

The Competent Authority shall have power (i) to make alteration in, omissions from, additions to, or substitutions for the original specifications, drawings and instructions that may appear to him to be necessary or advisable during the progress of the work, and (ii) to omit a part of the works in case of non-availability of a portion of the site or for any other reasons and the contractor shall be bound to carry out the works in accordance with any instructions given to him in writing signed by the Engineer-in-charge and such alterations, omissions, additions or substitutions shall form part of the contract as if originally provided therein and any altered, additional or substituted work which the contractor may be directed to do in the manner specified above as part of the works, shall be carried out by the contractor on the same conditions in all respects including price on which he agreed to do the main work.

In case of extra/ substituted items, contractor may within seven days of receipt of order or, occurrence of the items claim rates, supported proper analysis, for the work and the Dy. Executive Engineer shall within two weeks of the receipt of the claims supported by analysis, after giving consideration to the analysis of the rates submitted by the contractor, determine the rates on the basis of the market rates and the contractors shall be paid in accordance with the rates so determined.

24. LAWS & ACTS

The following Laws/Acts will be applicable on the Contract: -

- (a) Contract Labour Act.
- (b) Minimum Wages Act.
- (c) Indian Contract Law.

25. RISK & COST

Non completion of work or willful abandoning the work or non fulfillment of any condition of contract shall render the contract liable for termination of his contract. Upon such termination the work shall be taken out of his hand and will be got executed at the risk and cost of the defaulting contractor. The extra cost incurred shall be recovered from the dues of the defaulting contractor or as per the legal course of action available with the department.

26. DISPUTES & ARBITRATIONS

Any dispute, difference or question with regard to any matter in connection with this contract, shall be referred to two arbitrators, one to be nominated by each party. In case of difference between the Arbitrators, the decision of the umpire appointed by the Arbitrators shall be final and binding on both the parties. The appointment of the arbitrators and the procedure to be followed shall be governed by Indian Arbitration and Conciliation Act, 1996 or any statutory modification thereof. The arbitrators or the Umpire may from time to time with the consent of the parties extend the time for making and publishing the Award. The arbitrators and Umpire shall be Engineers only. The Contractor shall continue to execute the work at site during the arbitration proceedings, and maintain the same pace of progress of work and required under the conditions of contract.

DEFINATIONS

Unless repugnant to the subject or context of usage, the following expressions used herein shall carry the meaning hereunder respectively assigned to them, namely;

1. **“Annexure”** referred to in the Tender document shall mean the relevant annexure appended to the Tender Document and the Contract.
2. **“Approved”** shall mean approved in writing including subsequent confirmation of previous verbal approval. **“Approval”** shall mean approval in writing including as aforesaid.
3. **“Agreement”** the word **“Agreement”** and **“Contract”** has been used interchangeably.
4. **“Bidder”** shall mean the Bidder who submits the tender for the work and shall include the successors and permitted assigns of the Bidder.
5. **“Bhawan”** shall mean The Gujarat Bhawan located at Chanakyapuri New Delhi.
6. **“Chief Administrative Officer” (CAO)** shall mean an Officer appointed to work as the Chief Administrative Officer of the Gujarat Bhawan.
7. **“Commencement Date”** shall mean the date upon which the Contractor receives the notice to commence the supply of Services.
8. **“Competent Authority”** shall mean the Resident Commissioner, Government of Gujarat, New Delhi
9. **“Competent Officer”** shall mean an officer authorized by the Resident Commissioner.
10. **“Contract”** shall mean the contract for the work and shall include the Tender Documents, the Special Conditions of Contract, the General Conditions of Contract, the Letter of acceptance and the accepted rates, the offer, the Agreement and mutually accepted conditions in the authorized correspondence exchanged between the Contractor and the Competent Officer and any other document forming part of the contract.
11. **“Contract Amount”** shall mean the sum quoted by the Contractor in his offer and accepted by Competent Officer.
12. **“Contractor”** shall mean the individuals or firm or company whether incorporated or not, undertaking the contract and shall include legal representatives of such individual or persons composing such firm or unincorporated company or successors of such firm or company as the case may be and permitted assigns of such individual or firm or company. This shall be synonymous with term **“Bidder”** used in the Detailed Tender Notice and shall mean the successful **“Bidder”**.
13. **“Engineer in-charge”** shall mean the Deputy Executive Engineer of Gujarat Bhawan.
14. **“Letter of Acceptance”** means the formal acceptance issued by the Competent Officer.

15. **“Owner”** shall mean the Resident Commissioner appointed by Government of Gujarat to hold the charge of Gujarat Bhawan on behalf of the Government.
16. **“Prescribed”** shall mean as prescribed in the Tender Document.
17. **“Resident Commissioner”** shall mean the Resident Commissioner appointed by Government of Gujarat or an officer for the time being holding that office.
18. **“Specifications”** means the specifications referred to in the Tender and any modification thereof or addition or deduction thereto as may from time to time be furnished or approved in writing by the Competent Authority. In case where no particular specification is given, the relevant specification, where one exists, of the Bureau of Indian Standards shall apply.
19. **“Tender”** means the Contractor’s bid offered to the Competent Officer for the supply of the Services and remedying of any defects therein in accordance with the provisions of the Contract, the installation and services as accepted by the Letter of Acceptance.
18. **“Time for completion”** means the time for completing the supply of services or any part thereof as stated in the Contract calculated from the Commencement Date.
19. **“Work” and “Scope of work”** shall mean the totality of the work / services and supplies of materials by expression or implication envisaged in the contract and shall include all material, equipment and labour required for commencement, performance, provision or completion thereof.
20. The specifications means the CPWD specifications vide Vol. I & II - 2009 with up to date correction slips and amendment thereto.

Any term that has not been defined hereinabove, shall be governed by the meaning explained in Oxford Dictionary and/or should be determined by the General Clauses Act relevant to such contracts.

SPECIAL TERMS & CONDITION OF THE CONTRACT

1. The Agency who has their own arrangement of machinery and T&P to get this work done in mechanized system shall be eligible to quote their rates for this work.
2. The contractor should be registered with one of the organization i.e. CPWD, MES, Railways, state PWD, DDA & PSU in appropriate class.
3. The Agency should have executed the similar nature of work in Government/PSU organization in last two or three years.
4. The sludge & silts from Water Tanks & Grease Chamber available will be disposed off by mechanical transport in a covered & leak proof container/tank at MCD sewer treatment plant/site including loading unloading etc.
5. The work shall be carried out in parts such as cleaning of tanks shall be taken three times in a year & grease chambers six times in a year.

SCHEDULE "A"

Name of Work : Annual Contract for cleaning & disinfecting of PVC over head & underground R.C.C. water storage tanks, grease chambers and sewer line including manholes at Gujarat Bhawan, New Delhi.

Schedule showing (approximately) the materials to be supplied from the Public Works Store for work contracted to be executed and the rates at which they are to be charged for

Particulars	Quantity	Rate at which the materials will be charged to the contractor		Place of Delivery
		Unit	Rates (in ₹)	
1	2	3	4	5
NIL				

Note: The person or firms submitting the tender should see that rates in the above schedule are filled up by the Engineer-in-charge before the issue of the form prior to the submission of the tender.

Signature of the Contractor

**Deputy Executive Engineer
Gujarat Bhawan
New Delhi**

SCHEDULE "B"

Name of Work : Annual Contract for cleaning & disinfecting of PVC over head & underground R.C.C. water storage tanks, grease chambers and sewer line including manholes at Gujarat Bhawan, New Delhi.

**Estimated Cost: - ₹ 7,33,600/-
Completion of time: - One Year**

S. No.	Description of Item	Qty.	Unit
1	Cleaning of underground/over head or terrace water storage tanks including chemical treatment with Anti bacterial agent consisting of following process:- Dewatering the tank with submersible pump, de-silting and removing of left over dirty water up to 100 to 150 mm in the bottom of the tank and sludge with special sludge pump, cleaning of walls and ceiling with special mechanical means to make the floor totally dirt free, application/ spraying of Anti Bacterial chemicals to ensure total sterilization of tank from the inside, All the above operations should be executed by trained workers and technicians, properly dressed along with gum boots, to work as per the direction of Engineer in charge.		
(a)	Overhead, underground, semi-underground R.C.C water tanks:- 1. U/G Main supply tank (5.60x2.60x2.80)(1 No.) 2. U/G Old Annexe Building tank (7.40x6.50x2.80)(2 No.) 3. Overhead Tank Old Annexe Building (7.80x2.60x1.85) (1No.) 4. U/G New Annexe tank (3.60x3.0x3.70) (2 No.) 5. U/G Separate Staff quarter Tank (2.80x1.20x3.50) (1No.) 6. Overhead Tank New Annexe Building (3.0x1.60x3.50) (1No.) 7. Overhead Tanks of B-block staff quarter (2.55x1.50x1.60) (2No.) Total capacity of water = (468368 liters x 3 times in a year =1405104 liters)	1405100.00	litres
(b)	PVC water tanks of capacity upto 2000 ltr. (28 nos. x 3 times in a year = 84 Nos.)	84	Each
2	Disposal of silt, sludge and rubbish taken out from underground/overhead tanks to the municipal dumping ground by loading in a garbage loading truck of capacity 3.50 cum. 1 No. x 3 times = 3 Nos.	3	Each
3	Cleaning of oil/grease chambers of size 10'x4' and 7' deep by mechanical/ manual means, suction of grease should be done with the help of super sucker machine and after cleaning grease chamber should be washed with clean water, and stirring with steel rod complete.		
(a)	Grease chamber of shallow sized, capacity less than 1000 litres. (2 Nos. x 6 times in a year)	12	Each
(b)	Grease chamber of large sized, capacity not less than 2200 litres (1 Nos. x 6 times in a year)	6	Each

4	De-choking, de-silting, flushing and cleaning of sewer line of 200 mm dia from one manhole to another by high pressure jetting system of 2200 psi using diesel run vehicle mounted with hydraulic operated high pressure suction/ jetting sewer cleaning machine having 3000 liters suction and 5000 liters capacity jetting tank including skilled operator, expert supervisor and workman required to complete the work. Disposal of sludge & silts by mechanical transport in a covered & leak proof container/ tank and deposit/ dumping the same at MCD sewer treatment plant/ site including loading unloading etc. complete as required and directed by Engineer-in-charge. (Only one time in a year)	700.00	Meters
5	Cleaning and de-silting of manholes & chamber inspection of all depth by high pressure jetting system of 2200 psi, using diesel run vehicle mounted with hydraulic operated high pressure suction/ jetting sewer cleaning machine having 3000 liters suction and 5000 liters capacity jetting tank including skilled operator, expert supervisor and workman, required to complete the work. Disposal of sludge & silts by mechanical transport in a covered & leak proof container/ tank and deposit/ dumping the same at MCD sewer treatment plant/ site including loading unloading etc. complete as required and directed by Engineer-in-charge.		
(a)	Inspection Chambers. (17 Nos. x 2 times in a year as per actual requirement observed)	34	Each
(b)	Manholes (Internal)	46	Each
(c)	Deep Manholes (Outer)	4	Each
(d)	Gully Traps	30	Each

UNDERTAKING

I have carefully read the terms & conditions referred to therein and shall abide by the same. I am ready to carry out the deviations as may be ordered by the Competent Authority.

Signature of Bidder